

TOWN OF NEWTOWN
NEWTOWN, CONN.



**BOARD OF FIRE
COMMISSIONERS**

NEWTOWN BOARD OF FIRE COMMISSIONERS

Regular Monthly Meeting - Minutes

Sandy Hook Substation

June 27, 2016

Commissioners Present: Bolmer, Brunetti, Cragin, Goosman, Manna, Nezvesky and Whelan
Marshals Present: Frampton, Halstead, Murphy and Ober
Chiefs: Basso, Ciaccia, Halstead

Chairman Manna called the meeting to order at 7:00 p.m.

CHAIRMAN'S COMMENTS: Congratulations to Sandy Hook on their new substation. Halstead thanked the Board for their assistance in the completion of the new substation.

MINUTES:

MOTION: Goosman moved the minutes of the regular monthly meeting of May 27, 2016, be accepted as presented.

Seconded: Whelan

Motion passed unanimously

CORRESPONDENCE:

6/27/16

To: BOFC
Fr: The Newtown Women's Club
Re: Check from The Newtown Women's Club to be put towards the 100 Club Insurance Policy.

5/31/16

To: Manna
Fr: Chief Basso
Re: Response to letter of 2/20/15. Struggles with Daytime Manpower.

PUBLIC PARTICIPATION: None

MARSHAL'S REPORT:

- May – 113 calls/507 incidents/ 402 hours worked, and \$205 collected in permit fees.
- Castle Hill Road fire incident not included in losses as there was no value to the house on the property. Halstead received a call from Joe Draper expressing his thanks to all the fire departments. Draper will be sending a thank you donation.
- Halstead inquired about the insurance request for portable equipment: Manna will follow up by sending a letter to Bob Tait.
- John Bond removed two dry hydrants.
- Jamie Lynn Zapata – paperwork being processed for the FM's class for September.

Halstead:

- Fireworks permit – 42 Taunton Hill
- Knoxbox
- Pickup ERG books STS
- Tent Inspection – 29 Main Street
- SHES fire alarm testing
- SHES – meeting – TCO
- SHES – above ceiling inspection
- SHES – Emerg. Lights Test
- SHES - door inspection
- Liquor permit – 160 So. Main Street
- Insurance Info
- ERG books - delivery

Frampton:

- Fire Drill CAC
- Fire extinguisher training
- Deposition
- Knox box key

Ober:

- Fire extinguisher training

COMMITTEE REPORTS:

Combined Chiefs Meeting – The chiefs decided that the State’s Command Board will be carried in the FM car. Turnout gear grants: Botsford’s gear is 7 years old, SH’s gear is 6 years old. Need to determine how to get the gear replaced. Over the next five years all departments will have gear that needs to be replaced due to age and must meet the OSHA and NFA standards. Pagers have the same issue.

Chiefs were not satisfied this year with the hose testing.

Dispatch – Halstead talked to Maureen Will about the low volume on the headsets.

Need to get all five companies capital line items increased as you cannot purchase items in 2016/2017 with 2015 funding.

Budget: Nezvesky reported that the Legislative Council cut \$5K and the Selectman cut \$3K out of the budget. The final BOFC budget number is \$1,329,821. Nezvesky will make a recommendation as to how to move money in the accounts to make up for cuts.

Cragin asked where the shortage of \$25K was going to be coming from as mentioned in the minutes of May. Nezvesky will address this for the July meeting.

Truck: the air conditioner in #331 to be serviced. #221 Hurst tool pump system is no longer functioning. Will be scheduled for repair. Pickup truck is still left outside at Hawleyville. Basso stated that he is trying to get officer’s to take the truck home. Manna stated that an alternative needs to be found for the truck or it will be taken to another department for storage.

Policies and Procedures – no report.

Radio – Goosman stated she spoke with Will regarding the low volume at the dispatch center.

Hydrant – no report.

NUSAR – no report.

Purchasing Agent Report for June - see attached.

Halstead requested that 4 pagers be purchased if there are any monies left in the budget.

MOTION: Whelan made a motion that if there are funds leftover from the 2015/2016 budget that it be used to purchase pagers.

Seconded: Nezvesky

Whelan made an amendment to his motion to purchase pagers, Hurst tool repairs and a calibration docking station with any leftover funds from the 2015/2016 budget.

Seconded: Goosman

Motion passed unanimously

OLD BUSINESS:

Tanker Truck Committee Report:

Dobson reported that three bids were received today. He asked for a two week continuation for the Committee to review the information and meet again on July 11th at a special meeting of the BOFC at Newtown Hook and Ladder at 7 p.m. to give their recommendation.

NEW BUSINESS:

Engine #111 Replacement:

The Pierce proposal will also be acted on at the Special Meeting of 7/11/16. Please contact Rob Manna or Doug at nhleng111@gmail.com with any questions regarding the proposal.

Training Requests:

MOTION: Brunetti made a motion to accept Hawleyville's training request in the amount of \$659.30 for food for class on June 22nd (Combat Ready), rental car, parking, toll and gas for the Harrisburg Show.

Seconded: Goosman

Motion passed unanimously

MOTION: Nezvesky made a motion to accept Botsford Fire and Rescue's training request in the amount of \$411.70 for 4 members to attend New England Fire Chief's training and travel.

Seconded: Goosman

Motion passed unanimously

MOTION: Nezvesky made a motion to accept Botsford Fire and Rescue's training request in the amount of \$396 for 4 members to attend New England Fire Chief's Training.

Seconded: Goosman

Motion passed unanimously

MOTION: Nezvesky made a motion to accept Botsford Fire and Rescue's training request in the amount of \$498.90 for food for the Forcible Entry Class, Bail Out Class and Air Bag Class.

Seconded: Brunetti

Motion passed unanimously

MOTION: Nezvesky made a motion to accept Botsford Fire and Rescue's training request in the amount of \$359.85 to purchase tables to replace ones destroyed in training class.

Seconded: Whelan

Motion passed unanimously

There being no further business the meeting adjourned at 8:20 p.m.

Respectfully submitted,

A handwritten signature in black ink that reads "Terry Hennessey". The signature is written in a cursive, flowing style.

Terry Hennessey
Secretary

NEWTOWN BOARD OF FIRE COMMISSIONERS

PURCHASING AGENT REPORT

June 2016

For month of May

- 40 Hours worked
- 43 Emails were received
- 19Emails were sent
- 18 Purchase Orders were issued
- 75 Phone calls/texts from departments & vendors

I receive an email today from David Field that his father Hartley passed away over the weekend. Hartley was a great resource for the Board over the years. Davis will be continuing the business. I think the Board should send a sympathy card to the family.

I will need to meet with Bob Tait over the next couple of days to go over transfers to cover our deficient accounts balance. I have prepared some projections based on last year's spending to try and get an idea of where the money can be taken from and where it needs to go.